

**Assam Electronics Development Corporation Ltd.
(AMTRON) Industrial Estate, Bamunimaidan,
Guwahati-781021**

No : AEDC/EDP /Manpower/37/Pt-III/2545

Date: 05-11-2024

Recruitment Notice

Assam Electronics Development Corporation Limited (AMTRON) invites applications from eligible candidates for engagement of one technical (skilled) manpower at Nalbari Medical College and Hospital (NMCH) and two Computer Hardware and Networking Support Technician at Gauhati Medical College Hospital (GMCH) for providing technical support on the operation of HIMS software application developed by AMTRON.

The employment is purely contractual in nature initially for Twelve (12) months and may be extended as per performance. Interested and eligible candidates may apply only online for the same, through the official website of the Corporation (www.amtron.in) from **15-11-2024 to 24-11- 2024**.

The detailed TOR (Term of Reference) of engagement and no. of post are as given below:

Sl	Name of the Post	Place of Posting	No of Post	Qualification	Minimum Experience	Salary
1	Technical (skilled) operator	NMCH	1 No	HS in any discipline with diploma in Computer Application or equivalent	Experience on handling HIMS application.	Rs 16244/- +12% EPF
2	Computer Hardware and Networking Support Technician	GMCH	2 No	HS in any discipline with Diploma in Computer Hardware	Experience on troubleshooting the problems of Computer, peripherals and Networking	Rs 16244/- +12% EPF

Essential Criteria :

- **For NMCH:** The candidate should be permanent resident of **Nalbari**, as the person may have to provide essential support even in public holidays considering the critical nature of the work.
- **For GMCH :** The candidate should be permanent resident of **Guwahati**, as the person may have to provide essential support even in public holidays considering the critical nature of the work. Preference will be given to candidates having experience in troubleshooting Dot Matrix Printer and experience in troubleshooting LAN.

A. How to Apply:

Intending candidates fulfilling the above criteria may apply online through the official website of AMTRON **from 15-11-2024 till 24-11-2024 (Midnight)**. On submission of the online application, the candidate will receive an acknowledgment which should be retained for use in future. Applications received through any other mode would not be accepted

Supporting Documents to be uploaded:

The applicant must upload the following documents while submitting his/her online application in JPG/JPEG format only to support the eligibility criteria mentioned above:

- Age Proof: 10th standard Admit Card/ certificate for examination or birth certificate.
- Latest passport size photograph
- Scanned copy of his/her signature
- Photo Identity Card: PAN card/Driving License/Passport/Voters ID card/Aadhaar Card or any other ID card issued by a Govt. Agency.
- Address Proof : Any one of voter id, aadhaar card, electricity bill, ration card, passport, driving license
- Educational Qualification certificates from 10th standard onward.

The size for photograph and signature should be less than 100 KB and for all other documents the size should not exceed 500KB.

Important Dates:

- Opening Date for submission online application: 15-11-2024
- Last Date for submission online application: 24-11-2024 (Midnight)

B. Selection Procedure:

Online applications will be shortlisted on the basis of the eligibility criteria and educational qualification. List of shortlisted candidates will be uploaded in the website www.amtron.in. The shortlisted candidates will be called for viva-voce through downloadable call letters. Selection Committee(s) will be constituted for viva-voce. Selection of the candidates will be done on the basis of their performance in test/viva-voce, educational qualification and work experience. No TA/DA will be entertained for appearing in the test/viva-voce.

C. Grievance-Related Inquiries: Candidates having any questions, grievances, or need clarifications, please email us at: recruitment@amtron.in

Sd/

Managing Director,
Assam Electronics Development Corporation Ltd.